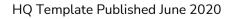
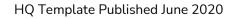
Earleywood Scout Campsite	Date of risk assessment	26/02/2023	Name/Role of who undertook this risk assessment	Ben Shirvill	Earleywood Scout Campsite
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?	
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors.	<b>Controls</b> – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep <b>checking</b> throughout the activity in case you need to change itor even <b>stop</b> it! This is a great place to add comments which will be used as part of the review.	
Instructors and Equipment	Instructors	<ul> <li>Activities carried out in accordance with Scout Association Policy Organisation and Rules (POR)</li> <li>Earleywood's equipment is only to be used</li> <li>Any other equipment may be used at your risk (i.e. equipment is compliant and in date)</li> </ul>		
Within the compound and equipment.	All	<ul> <li>Compound checked before/during use.</li> <li>All entry points secured when activity is not supervised, climbing tower area is fenced off and gate to be locked when tower is not in use.</li> <li>No unauthorized entry signs in place. Equipment is kept in a secure place whenever tower is unsupervised.</li> </ul>	The wall is only to be used when adult supervision is present.	
Failure of Structure and Equipment	All	<ul> <li>Structural annual inspection of the wall by competent person.</li> <li>A 6-monthly inspection of equipment by competent person.</li> <li>Before and during use, inspection done by instructor.</li> <li>Earlywood's helmets will be checked by a competent person on a regular basis as advised by the manufacturer.</li> <li>Records of checks will be retained.</li> <li>Helmets showing signs of damage will be taken out of use immediately.</li> <li>Foot &amp; hand holds of commercial design &amp; construction securely fixed to wall</li> </ul>	<ul> <li>Defects will be reported to Earleywood Activities Director immediately and the activity/equipment taken out of use immediately and destroyed.</li> </ul>	
<b>Slips, Trips, Cuts &amp; Falls</b> (Ground Level)	Everyone involved in the session	<ul> <li>Harnesses should not be worn</li> <li>Helmets may be worn at all times inside the compound.</li> <li>Clean muddy footwear</li> </ul>		





		• If climbing and traversing wall are booked at the same time, only front wall can be used for climbing and carpark wall for abseiling.	
Entanglement	Everyone involved in the session.	<ul> <li>Ensure all long hair is tied up/back as appropriate.</li> <li>Non-loose clothing/neckers to be worn,</li> <li>Remove jewellery which impede the activity and necklaces tucked inside</li> </ul>	
Overcrowding and disorderly behaviour	Everyone involved in the session.	• Spectators to observe from outside compound.	
Medical Incident/Injury	Everyone involved in the session	<ul> <li>Leader in charge to have readily available an adult with current mandatory module 10 first aid training.</li> <li>Leader in charge to have first aid kit.</li> <li>Leader in charge/activity instructor to be aware of where nearest first aid kit is located (Scout Centre kitchen and Rowney Building kitchen).</li> <li>Leader in charge to have available and be aware of all medical/allergy conditions and reasonable adjustments of everyone at risk.</li> <li>Participants with reasonable adjustments to be located nearest the activity instructor and if necessary have a competent person supporting them</li> <li>Leader in charge to be aware of Earleywood incident action plan and follow it.</li> <li>Leader in charge to maintain young person/adult ratio</li> </ul>	
Slips, Trips, Cuts, Bites & Falls	Everyone involved in the session	<ul> <li>Leader in charge to survey the activity area before starting to prevent participants having an incident: <ul> <li>Mark locations of obstacles in the ground</li> <li>Remove loose debris to a safe location</li> <li>Mark locations of insect infestations and nests</li> <li>Mark locations of low lying stinging or scratchy plants</li> <li>Identify boundaries.</li> </ul> </li> <li>Wear appropriate footwear and shoelaces to be tied.</li> <li>Walk, no running</li> <li>Ensure the activity area is suitable for use, kept clear and tidy</li> </ul>	<ul> <li>Periodical checks / Be aware of any objects on the ground and remove trip hazards.</li> </ul>





Overcrowding and disorderly behaviour	Everyone involved in the session.	<ul> <li>Leader in charge/activity instructor rules/instructions explained to participants during briefing.</li> <li>Leader in charge to remain with the group.</li> <li>Activity instructor to stop activity immediately if: <ul> <li>There are too many participants using the activity</li> <li>The participants behaviour is unacceptable or unruly</li> <li>No leader is present from the participants group</li> <li>Consider safety of participants is at risk</li> </ul> </li> <li>Leader in charge to resolve the issue to the satisfaction of the activity instructor before the activity starts again.</li> </ul>	
Animal Encounter – Wild/Domestic	Everyone involved in the session.	<ul> <li>Do not approach animal.</li> <li>Do not encourage animal to approach you.</li> <li>Maintain safe distance between you and the animal.</li> <li>Leader in charge to scare away the animal without causing physical harm.</li> </ul>	
Animal Faeces	Everyone involved in the session.	<ul> <li>Leader in charge to survey the activity area before starting, remove and dispose of animal faeces.</li> <li>Any animal faeces identified while participating in the activity, pause activity and Leader in charge to remove and dispose of animal faeces.</li> </ul>	
Weather Conditions & Environment	Everyone involved in the session.	<ul> <li>Bring clothing and equipment appropriate to the weather conditions.</li> <li>In event of inclement weather, the activity instructor may cancel or</li> </ul>	
<b>Missing Persons</b> Lost individual in distress	Everyone involved in the session.	Leader in charge to: • Take regular HEAD COUNTS • Take register before activity starts.	





		Have In-Touch arrangements accessible.	
		<ul> <li>Check mobile phone connectivity is available.</li> </ul>	
Unauthorised Access	Everyone	Equipment to be locked away securely whilst not in use.	
Activity area left unattended	involved in the	<ul> <li>Participants must never be left alone with equipment.</li> </ul>	
Equipment unattended	session.		
Theft			
Injury			

Checked by		Name: Ben Shirvill Role: Activity Director		
Approved by		Date 26 <sup>th</sup> February 2023         Name: Derek Salter         Role: Health & Safety Director         Date 26 <sup>th</sup> February 2023		
Version Control	Original Date 26/2/23	Whats changed?	Rewritten and updated replacing previous version.	
	Revision Date			
	Revision Date			

**℃** Scouts