

Scouting Risk Assessment – FIRE LIGHTING



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| Date of risk assessment | 15/2/25 | Name/Role of who undertook this risk assessment | Derek Salter Health & Safety Director |
|-------------------------|---------|---|---------------------------------------|

Earleywood Scout Campsite

| Hazard Identified? / Risks from it? | Who is at risk? | How are the risks already controlled? What extra controls are needed? | What has changed that needs to be thought about and controlled? |
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| <p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p> | <p>Young people, Leaders, Visitors.</p> | <p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p> | <p>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</p> |
| Burns from fire | All participants | <ol style="list-style-type: none"> 1. Clear instruction to be given before commencement on use of matches/lighters. 2. Maintain a safe distance from the fire 3. Do not wear nylon clothes near the fire 4. Do not play with fire 5. An adult to remain with the fire and be vigilant at all times. 6. Use long handled utensils 7. Long hair and loose clothing are tied back. 8. A first aider with first aid box adjacent with burn care products, clingfilm and water available in case of accidents. | Confirmation that adult have seen the risk assessment, understands it and is taking responsibility to enforce controls. |
| Fire spreading | All participants, flora and fauna. | <ol style="list-style-type: none"> 1. Clear the surrounding area of all combustible materials i.e. leaves, twigs, etc to form wide circle of bare earth. 2. Check overhead for combustible materials i.e. tree branches to ensure fire is not lit underneath them. 3. Keep water close to dose the embers to ensure the fire is extinguished 4. Never leave a fire unattended | Confirmation that adult have seen the risk assessment, understands it and is taking responsibility to enforce controls. |

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

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| | | 5. Observe the strength of the wind and its direction | |
| Smoke inhalation | All participants | <ol style="list-style-type: none"> Maintain a safe distance from the fire Wear protective equipment if required i.e. goggles and mask over mouth/nose Observe the wind direction and stand so the smoke does not blow towards you | Confirmation that adult have seen the risk assessment, understands it and is taking responsibility to enforce controls. |

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| Director responsible for ensuring the risk assessment is implemented. | | Name: Paul Stockham Role: Facilities Director Date: 12/1/21 | |
| Checked by [good to have someone else look at it] | | Name: Steve Richards Role: District Commissioner South East Date: 12/1/21 | |
| Approved by | | Name: Derek Salter Role: Health & Safety Director Date: 12/1/21 | |
| Version Control | Original Date: 12/1/21 | Whats changed? | Original |
| | Revision Date: 25/5/21 | | Updated following feedback received on 12 th and 15 th January 21 below |
| | Revision Date: 1/12/23 | | Reviewed, no changes |
| | Revision Date: 15/2/25 | | Annual review |

Feedback

| Date | Who | Feedback | Comments |
|---------|-------|---|------------------------|
| 12.1.21 | Paul. | Hi Derek, would you please remove my name from all risk assessments, as I said last night I don't prepare risk assessments. | Amended prepared by me |

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| | | If I need to refer to an assessment for a particular reason it would have been completed in advance by somebody suitably qualified, not me. | |
| 15.1.21 | Steve R | I agree about not having names against risk assessments when that person does not prepare them. However, I do feel that there should be something against each one, but it should be the post name (eg Health & Safety Director) of the area responsible for ensuring that the relevant risk assessments are in place. This does not mean that the person holding that position prepares the risk assessments, they do however need to ensure that a risk assessment is in place. | Prefer name, as in future when it comes to review, we won't know who prepared in the first place. Added Director responsible for their area, as per drafted Health & Safety Policy 30/1/21 |
| 1/12/23 | Derek S | Reviewed no changes | None |

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HQ Template Published June 2020

