

Scouting Risk Assessment – Mini Golf



Date of risk assessment	1/2/24	Name/Role of who undertook this risk assessment	Ben Shirvill
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Earleywood Scout Campsite

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p>	<p>Young people, Leaders, Visitors.</p>	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	<p>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</p>
<p>Equipment Use</p>	<p>Everyone involved in the session.</p>	<ul style="list-style-type: none"> • No swinging of golf clubs above waist height. • No throwing of balls • No aiming towards another person • No running around the obstacles • There is to be no more than 4 people in a group on any one hole. • The holes must be played in order. • One metre distance must be maintained between players during putting • Equipment to be returned to storage box after use • Equipment only to be used within the mini golf course area • Do not hit obstacles on the course with golf clubs 	<ul style="list-style-type: none"> • Defective equipment to be reported to Earleywood Activities Director immediately
<p>Medical Incident/Injury</p>	<p>Everyone involved in the session</p>	<ul style="list-style-type: none"> • Leader in charge to have readily available an adult with current mandatory module 10 first aid training. • Leader in charge to have first aid kit. • Leader in charge/activity instructor to be aware of where nearest first aid kit is located (Scout Centre kitchen and Rowney Building kitchen). • Leader in charge to have available and be aware of all medical/allergy conditions and reasonable adjustments of everyone at risk. • Participants with reasonable adjustments to be located nearest the activity instructor and if necessary have a competent person supporting them • Leader in charge to be aware of Earleywood incident action plan and follow it. 	

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

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		<ul style="list-style-type: none"> • Leader in charge establish procedures in the event of an injury at beginning of session. • Leader in charge to maintain young person/adult ratio 	
Slips, Trips, Cuts, Bites & Falls	Everyone involved in the session	<ul style="list-style-type: none"> • Leader in charge to survey the activity area before starting to prevent participants having an incident: <ul style="list-style-type: none"> ○ Mark locations of obstacles in the ground ○ Remove loose debris to a safe location ○ Mark locations of insect infestations and nests ○ Mark locations of low lying stinging or scratchy plants ○ Identify boundaries. • Wear appropriate footwear and shoelaces to be tied. • Walk, no running • Ensure the activity area is suitable for use, kept clear and tidy 	<ul style="list-style-type: none"> • Periodical checks / Be aware of any objects on the ground and remove trip hazards.
Overcrowding and disorderly behaviour	Everyone involved in the session.	<ul style="list-style-type: none"> • Leader in charge/activity instructor rules/instructions explained to participants during briefing. • Leader in charge to remain with the group. • Activity instructor to stop activity immediately if: <ul style="list-style-type: none"> ○ There are too many participants using the activity ○ The participants behaviour is unacceptable or unruly ○ No leader is present from the participants group ○ Consider safety of participants is at risk • Leader in charge to resolve the issue to the satisfaction of the activity instructor before the activity starts again. 	
Animal Encounter – Wild/Domestic	Everyone involved in the session.	<ul style="list-style-type: none"> • Do not approach animal. • Do not encourage animal to approach you. • Maintain safe distance between you and the animal. • Leader in charge to scare away the animal without causing physical harm. 	
Animal Faeces	Everyone involved in the session.	<ul style="list-style-type: none"> • Leader in charge to survey the activity area before starting, remove and dispose of animal faeces. • Any animal faeces identified while participating in the activity, pause activity and Leader in charge to remove and dispose of animal faeces. 	

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Weather Conditions & Environment	Everyone involved in the session.	<ul style="list-style-type: none"> • Bring clothing and equipment appropriate to the weather conditions. • In event of inclement weather, the activity instructor may cancel or postpone the activity, in the meanwhile Leader in charge to find a point of safety. • In hot weather ensure adequate hydration and self-administration of sun protection. • Use torches if dark. • Wear close toed footwear (i.e. no sandals/ flip flops, etc) • Turn on activity flood lighting as appropriate 	
Missing Persons Lost individual in distress	Everyone involved in the session.	Leader in charge to: <ul style="list-style-type: none"> • Take regular HEAD COUNTS • Take register before activity starts. • Have In-Touch arrangements accessible. • Check mobile phone connectivity is available. 	
Unauthorised Access Activity area left unattended Equipment unattended Theft Injury	Everyone involved in the session.	<ul style="list-style-type: none"> • Equipment to be locked away securely whilst not in use. • Participants must never be left alone with equipment. 	

Checked by		Name: Ben Shirvill Role: Activity Director Date 1st February 2024	
Approved by		Name: Derek Salter Role: Health & Safety Director Date 1st February 2024	
Version Control	Original Date 26/2/23	Whats changed?	Rewritten and updated replacing previous version.
	Revision Date 1st February 2024		Annual review

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	Revision Date		
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